



# DAVCO FASTENER CO.

June 1, 2009

To All Davco Fastener Suppliers:

Listed below is the updated Davco Fastener freight policy which we are asking all suppliers to review and take whatever steps necessary to ensure compliance. This freight policy should apply only to shipments where Davco will be responsible for the freight. Supplier prepaid shipments are to be handled at the discretion of the supplier.

- Ground package shipments weighing under 250 lbs. should always be shipped **UPS Ground Collect** using the following Davco Fastener account numbers:

* Twinsburg, OH	44X675
*Houston, TX	T73T98

\*Davco purchase order numbers should always be entered into your UPS manifest system as a reference number.

- Twinsburg Ohio shipments requiring LTL (greater than 250 lbs.) from outside of the Cleveland Ohio area should be sent via **UPS Freight Collect**. Shipments originating from the Cleveland Ohio area should be sent via KKD Delivery Service (330-963-4232).
- Houston Texas shipments requiring LTL (greater than 250 lbs.) from outside of the Houston area should be sent via **UPS Freight Collect**. For shipments originating from within the Houston area, please contact the Davco Warehouse Manager for shipping instructions (713-937-0080).

This change is to take place with all shipments effective June 15-2009, and will override any instructions on open PO's that you have.

This policy is maintained in the [Davco Supplier Guide](#) which can be viewed by going to the Davco Fastener web site ([davcofastener.com](http://davcofastener.com)) and clicking on the **Links** connection.

All freight bills will be monitored closely, and any excess charges resulting from non-compliance will be debited back to the supplier.

If there are any questions, please do not hesitate to call me. Please be sure that this information is communicated to the responsible area within your organization.

Sincerely;

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